



Change of Name/Address Form

The Name/Address Change Request form is a University of Alabama at Birmingham (UAB) One Stop Office document, but we ask that you submit the form to the School of Nursing Registrar. The School of Nursing Registrar will update your School of Nursing records before requesting to have the UAB One Stop Office update all of your other UAB records.

When completing the form, please use upper/lower cases and proper address formatting (for more information, please visit www.usps.com).

Forms, and required documentation, should be submitted to the School of Nursing Registrar via email (sonregistrar@uab.edu) or fax to 205-934-5490.

If you would like to mail the form, please use the following address:

UAB School of Nursing
Attention: School of Nursing Registrar
NB 1002; 1720 2nd Avenue South
Birmingham, AL 35294-1210

Name Change Request

Please change my name as follows:

From: _____
First Name Middle Name Last Name

To: _____
First Name Middle Name Last Name

For the following reason:

Married on _____ Date Divorced on _____ Date

Court Action/Other: (State specific reason) _____

**OFFICIAL DOCUMENTATION AND VALID IDENTIFICATION
MUST BE PRESENTED WITH REQUEST**

Acceptable forms of ID include state-issued picture ID with the new name and one of the following:

- Marriage Certificate
- Divorce Decree
- Court Order
- Social Security Card
- Birth Certificate
- Passport (for international students)

****Documentation must reflect the new name****

I certify that the above statements are correct and complete and that there is no intent on my part to defraud.

I further state that the name currently on record and the name requested are for one and the same person.

Blazer ID _____

Student Signature _____

NOTE: If you have already completed an Application for Graduation you must mark this box so that we know to check the name that will appear on your diploma. (The name on the diploma must be your new name or a variation of your new and/or past name(s) that we have on file for you; it cannot be a name that we do not have in our records.)

Deliver to:

One Stop Student Services
Hill 103
1720 Ave S
Birmingham, AL 35294-1113



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Student Number / Blazer ID _____ Today's Date _____

Current Last Name (if changing) _____ Current First Name (if changing) _____

New Last Name (if changing) _____ New First Name (if changing) _____

New Address _____ Phone Number _____

City _____ State _____ Zip Code _____

Signature

Date