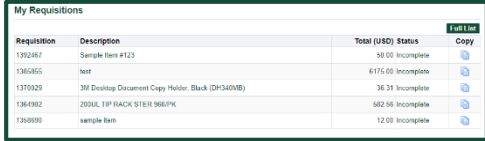
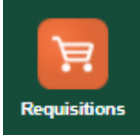
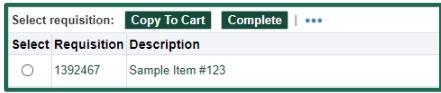
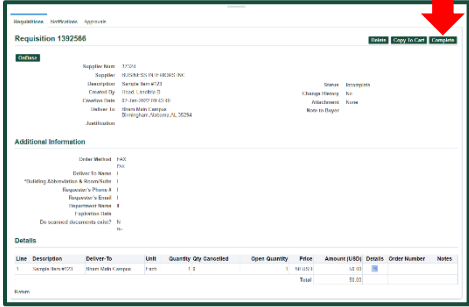


iProcurement: Retrieve a Requisition

<p>1. Locate a requisition under either My Requisitions or Requisitions.</p>	 <p style="text-align: center; border: 1px solid black; padding: 5px; display: inline-block;">OR</p> 
<p>2. Click on either the requisition number or description.</p>	
<p>3. Click Complete.</p>	
<p>4. You will be routed to the Edit and Submit Requisition screen to continue on with the checkout process.</p>	