

General Ledger account and object code combinations **must** be created before they can be used on a requisition. An indicator that the creation of a combination is required is when the entered combination **does not yield any results**. Once the combination is created, you can use the account ALIAS and object code on future orders.

On the **UAB_AKF** screen, enter the **full GL account string**, including the **Object Code**

Search

* ACCOUNT 210 [dropdown] [search]

SUBACCOUNT 000 [dropdown] [search]

* BALANCING 12 [dropdown] [search]

* ORGANIZATION 31 [dropdown] [search]

* FUTURE 0000 [dropdown] [search]

* OBJECT 8201513 [dropdown] [search]

DEFAULT
SUPP-BLUEPRINTS

Under Results, click **Create**

Results

[Create]

Go to Results and click the **Select radio button**

Results

[Create]

Select Quick Select Code Combination

[icon] 210 [dropdown]

Click **Select** at the top of the window

Search and Select:

[Cancel] [Select]