

Changing the Default Export Application to Excel

Within the Administrative Systems GL, GA, and FN modules, you have the ability to export data from tables in Oracle (in .tsv format) to Microsoft Excel spreadsheets. It is possible that your computer system may export the data into Notepad or some other application by default instead of into Microsoft Excel. The instructions on the following pages walk you through the steps of changing the default program to Excel for exports from the Oracle system.

1. On your computer desktop, click the **START** button, then select **Default Programs** from the menu on the right.



2. Select Associate a file type or protocol with a program.



3. Locate the file extension you want to associate with Excel (.tsv). Click the **CHANGE PROGRAM** button.

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ssociate a file ty ick on an extension t Notepad Microsoft Corp	pe or protocol with a specific program o view the program that currently opens it by default. To coration	o change the default program, click Change programmer
Name	Description Microsoft Even N.K. Usta Import Format	Current Default
slupka-ms	XrML Digital License Package	Software Licensing Commerce Client
snd	AU Format Sound	Windows Media Player
snippet	Visual Studio Code Snippet File	Unknown application
spc	PKCS #7 Certificates	Crypto Shell Extensions
spl	Shockwave Flash Object	Unknown application
spx	VLC media file (.spx)	VLC media player
sst .	Microsoft Serialized Certificate Store	Crypto Shell Extensions
stl .stl	Certificate Trust List	Crypto Shell Extensions
swf	Shockwave Flash Object	Unknown application
sys	System file	Unknown application
d.thmx	Microsoft Office Theme	Microsoft PowerPoint
🚂 .tif	TIFF image	Windows Photo Viewer
tiff	TIFF image	Windows Photo Viewer
.tod	VLC media file (.tod)	VLC media player
🕼 .ts	MPEG-2 TS Video	Windows Media Player
.tsv	TSV File	Notepad 🔷
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4. Select *Microsoft Excel* as the default program, and then click QK.

Open with Choose the program you want to use to open this file: File: .tsv	
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Always use the selected program to open this kind of file	Browse

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Your (.tsv) files should now open in Microsoft Excel by default.

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Return to Top