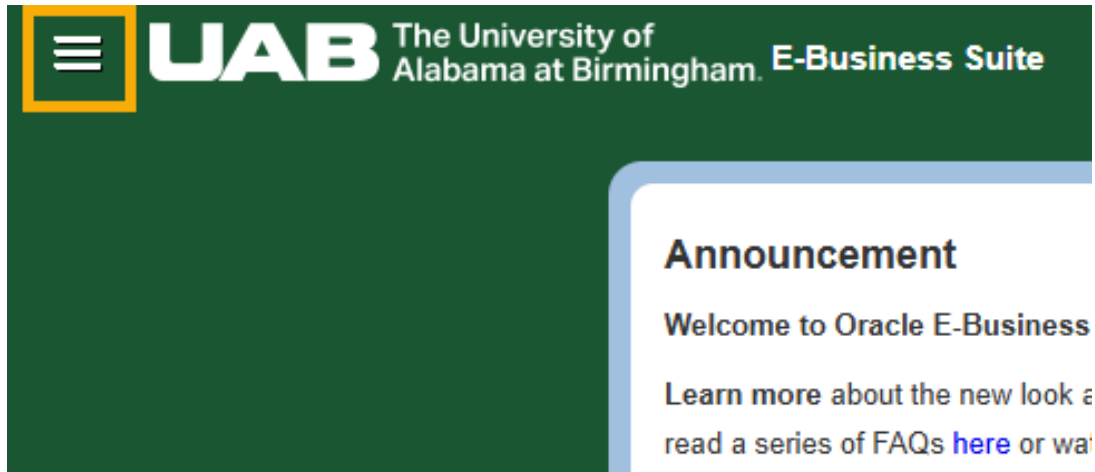


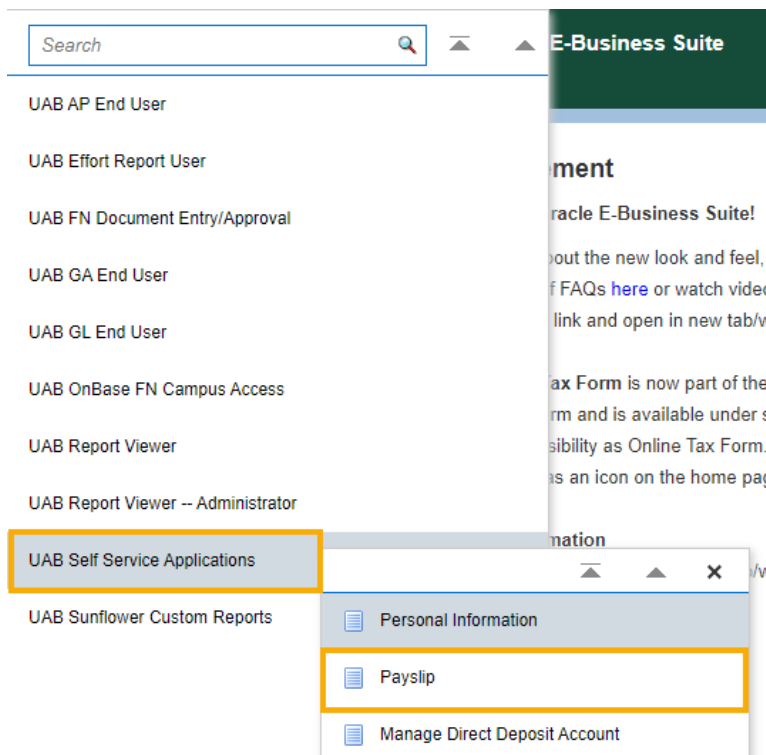
Step 1

Click the Navigator icon on the Oracle HR & Finance homepage



Step 2

1. Click the UAB Self Service Applications menu option to expand it
2. Click the Payslip option from the sub-menu to open the Payslip form
 - a. The Payslip form will load your most current Payslip



Step 3

To view the last ten (10) payslips:

1. Click the dropdown arrow of the Choose a Payslip field
2. Select the payslip you want to view
3. Click the Go button to the right of the Choose a Payslip field

Pay Information

From Date (26-Oct-2022) To Date (26-Oct-2022) **Search**

Choose a Payslip 31-OCT-2022 - Check 1
31-OCT-2022 - Check 1
30-SEP-2022 - Check 1
31-AUG-2022 - Check 1
29-JUL-2022 - Check 1
30-JUN-2022 - Check 1
31-MAY-2022 - Check 1
29-APR-2022 - Check 1
31-MAR-2022 - Check 1
28-FEB-2022 - Check 1
31-JAN-2022 - Check 1
next 10 ..

Go

Step 4

To view prior year's payslips, or a payslip from a specific date range:

1. In the From and To Date fields use the Calendar icon to set a date range
2. Click the Search button
3. Select the payslip you want to view
4. Click the Go button to the right of the Choose a Payslip field

Pay Information

1 From Date (26-Oct-2022) 2 To Date (26-Oct-2022) **Search**

Choose a Payslip 31-OCT-2022 - Check 1
31-OCT-2022 - Check 1
30-SEP-2022 - Check 1
31-AUG-2022 - Check 1
29-JUL-2022 - Check 1
30-JUN-2022 - Check 1
31-MAY-2022 - Check 1
29-APR-2022 - Check 1
31-MAR-2022 - Check 1
28-FEB-2022 - Check 1
31-JAN-2022 - Check 1
next 10 ..

Go 4

Step 5

Review the contents of your chosen payslip. Details about each section are as follows:

1. "Pay Period and Salary" includes payroll identification information and the rate of pay
2. "Summary" contains year-to-date (YTD) payment information, as well as the current pay period
3. "Hours and Earnings" contains current and year-to-date (YTD) payment information
4. "Pre-Tax Deductions" includes any deductions that are taken from gross pay, and "Taxes" includes tax deductions applicable to you
5. "After-Tax Deductions" includes any deductions that are taken after required taxes are applied
6. "Tax Withholding Information" is dependent upon information submitted via Self Service
7. "Net Pay Distribution" contains the direct deposit instructions maintained by the you through Self Service
8. The "TP Pay Distribution" section contains routing details for payments directed to third-party agencies

1 **Pay Period and Salary**

| Pay Period | Payment Date | Pay Begin Date | Pay End Date | Pay Rate |
|----------------|--------------|----------------|--------------|----------|
| Calendar Month | 31-Oct-2022 | 01-Oct-2022 | 31-Oct-2022 | |

2 **Summary**

| Current or YTD | Gross | Pre-Tax | Taxes | Deductions | Net Pay |
|----------------|-------|---------|-------|------------|---------|
| Current | | | | | |
| YTD | | | | | |

3 **Hours and Earnings**

| Description | Start Date | End Date | Current Hours | Current Amount | YTD Hours | YTD Amount |
|-------------------|------------|----------|---------------|----------------|-----------|------------|
| **Excess Ins | | | | | | |
| UAB Reg Salary | | | | | | |
| UAB RE Reg Salary | | | | | | |
| My Health Rewards | | | | | | |

4 **Pre-Tax Deductions**

| Description | Current | YTD |
|---------------|---------|-----|
| *TRS | | |
| *Medical Plan | | |
| *Dental Plan | | |
| *HSA | | |
| *Parking | | |

| Taxes | | |
|-----------------|---------|-----|
| Description | Current | YTD |
| Federal Tax | | |
| Social Security | | |
| Medicare | | |
| AL State Tax | | |
| Birmingham | | |

5 **After-Tax Deductions**

| Description | Current | YTD |
|-------------|---------|-----|
| Bon Fund | 0.00 | |

6 **Tax Withholding Information**

| Type | Marital Status | Exemptions | Secondary Exemptions | Additional Amount | Override Amount | Override Percentage |
|---------|----------------|------------|----------------------|-------------------|-----------------|---------------------|
| Federal | | | | 0.00 | 0.00 | 0 |
| Alabama | | | | 0.00 | 0.00 | 0 |

7 **Net Pay Distribution**

| Check/Deposit Number | Bank Name | Account Type | Account Number | Amount |
|----------------------|-----------|--------------|----------------|--------|
| | | | | |

8 **TP Pay Distribution**

| Check/Deposit Number | Bank Name | Account Type | Account Number | Amount |
|----------------------|-----------|--------------|----------------|--------|
| No results found. | | | | |