

REGISTRATION FOR BID PROCESS GUIDELINES

Buyer Number

To obtain a buyer number for use in bidding at a UAB Surplus Equipment Sale an individual can:

1. Attend a surplus sale and sign in. This results in assignment of a buyer number.
2. Call the Equipment Accounting Department and ask to be added to the auction mailing list. This results in assignment of a buyer number and receive a mailed auction notice.

Surplus Auction

- Bidder must register the day of the auction to be eligible to bid at that sale.
- If you are the winning bidder, you will be asked to show the buyer number.

Chair Sale

- Bidder is not required to register at the beginning of this sale.
- Upon purchase the bidder may be asked to fill in a bidder card.
- You are required to pay for and remove the equipment on sale day.