

APPENDIX C.4

Election and Responsibilities of the Senator-at-Large (SAL) of the UAB Faculty Senate

1. All Senators and Alternate Senators are eligible to be elected as SAL.
2. The SAL represents Senators and Alternate Senators on the Faculty Senate Executive Committee (FSEC) (Bylaw II.1.a).
3. Nominations will be accepted for the SAL position for at least 2 weeks prior to the September meeting of the Faculty Senate. Two SALs shall be elected at that meeting according to the UAB Faculty Senate regular voting process.
4. The SALs will serve as SAL on the UAB Faculty Senate from the time of election at the September Senate meeting until the election of the new SALs.
5. The SALs will assist the Faculty Senate Executive Committee with projects as needed or requested. (Examples: Collecting questions of the faculty during the Faculty Senate meetings; Contacting the Senate Liaisons of the schools that do not have a FSEC member, before each FSEC and FSEC-President & Provost meeting, to gather input or concerns regarding agenda items; Serving as a representative of the FSEC on a university-wide committee).
6. The SALs will review past minutes to identify topics that need to be included on the agenda of the upcoming FSEC meetings. Inform the Chair of the Faculty before or at the FSEC meeting of topics to consider, and keep a log of suggested collaborations for future Faculty Senate meetings.
7. The SALs will participate in a series of fixed FSEC meetings and fill selected roles of the Associate Chair of the Faculty when needed.
8. If a SAL vacates their appointment (e.g., retirement, resignation as SAL, etc.), the FSEC shall appoint a successor from among the current Senators and Alternate Senators, who will serve until the next September Faculty Senate meeting.

Last revised July 2018. Last reviewed October 2022