

**Application for Admission to Candidacy—Master’s
Plan 1**

****MUST BE RECEIVED BEFORE YOU CAN REGISTER
FOR DISSERTATION RESEARCH HOURS****

Complete the following form, supplying all necessary information.

Use the name you are registered under with UAB.

Under Graduate Major, list the name of your graduate program.

Address any conditions of admissions or deficiencies. If not, put *NA* in the blank.

If a Foreign Language or other Tool of Research is required by your degree program, list it here. Otherwise, put *NA* in the blank.

List the total graduate hours completed and the number of graduate hours remaining.

Enter the type of master’s degree you are applying for (e.g., M.S., M.A., M.A.E.)

Enter the title of your thesis.

If your research involves the use of human subjects, a copy your Institutional Review Board (IRB) approval form must be attached to the Admission to Candidacy form. Your name must appear on the form, either as the principal investigator or as an investigator participant. This approval must be kept current for the duration of your research. If you have questions about this requirement or about the status of your IRB approval, contact the IRB office (934-3789).

If your research involves the use of animal subjects, a copy of your Institutional Animal Care and Use Committee (IACUC) approval form must be attached to the Admission to Candidacy form. The animal project number that applies to your research must appear on the form. This approval must be kept current for the duration of your research. If you have questions about the status of your IACUC approval, contact the IACUC office (934-7847 or 934-7692).

Be sure to sign the form, and obtain the signatures of your Graduate Study Committee and Graduate Program Director.

The Graduate Dean's is the last signature and will be obtained by the Graduate School.

If you have questions about this form or the requirements for graduation, contact the Graduate School Office at 934-0656.

Updated 1/08/09

GRADUATE SCHOOL
UNIVERSITY OF ALABAMA AT BIRMINGHAM

APPLICATION FOR ADMISSION TO CANDIDACY FOR THE MASTER'S DEGREE

I. APPLICATION BY STUDENT: Mailing Address _____

(First Name) (M.I.) (Last Name) (Blazer ID)

Graduate major: _____ Email _____

The following deficiencies or conditions of admission have been corrected:

Special program requirements completed:

Foreign language: _____ Tool of research: _____
(Date) (Date)

Total hours completed: _____

Total hours yet to be completed:
(Including courses in progress) _____
(Sem. Hrs.)

I hereby petition the Graduate School for admission to candidacy for the degree of _____
under Plan 1.

Thesis title, if Plan 1 _____

____ Yes ____ No Project involves human subjects.
____ Yes ____ No Project involves animal subjects.
If yes, attach approval or exemption.

(Signature of Applicant) (Date)

II. RECOMMENDATION BY FACULTY

(Faculty Advisor) (Date)

(Graduate Program Director) (Date)

III. APPROVAL BY GRADUATE SCHOOL

(Dean) (Date)

Admission to Candidacy

Research Compliance Verification Form

Instructions

Complete this form, including all applicable forms and the signatures of the student, the student’s advisor, and the Graduate Program Director. For research approval forms, contact the Institutional Review Board (IRB) (<http://www.uab.edu/irb> or 934-3789), or the Institutional Animal Care and Use Committee (IACUC) (<http://www.uab.edu/iacuc> or 934-7692).

Human Subjects

The University of Alabama at Birmingham defines a human subject as not only a living human being, but also human tissue, blood samples, pathology or diagnostic specimens, study of medical records, observation of public behavior, and all questionnaires or surveys.

Does the research proposed by the student involve human subjects? ____ Yes (continue below) ____ No

This research is:

Approved _____

Date _____

IRB Protocol No. _____

Attach a copy of your IRB approval. Your own name must appear on the original approval or on an attached amendment.

Animal Subjects

The University of Alabama at Birmingham defines a laboratory animal as any vertebrate animal (e.g., traditional laboratory animals, farm animals, wildlife, and aquatic animals) and certain higher invertebrate animals used in research, teaching, or testing at UAB or sponsored through UAB but conducted off-site (i.e., field research or at collaborating institutions, etc.).

Does the research proposed by the student involve animal subjects? ____ Yes (continue below) ____ No

This research is:

Approved _____

Date _____

IACUC Protocol No. _____

Attach a copy of your IACUC Notice of Approval, showing your research subject and the animal project number. If your own name does not appear on the Notice of Approval, take this form to the IACUC office for verification of approval.

The IACUC office verifies that _____ is covered under the attached approval.
(name of candidate)

Signature of IACUC representative _____ Date: _____

NOTE: The student’s advisor, the student, and the Graduate Program Director agree that no research will be initiated until an application is submitted for review and approved by the appropriate review boards (IRB and/or IACUC) if the proposed thesis or dissertation project requires approval. If approval already exists, this student’s name must be added to the existing protocol before candidacy will be approved by the Graduate School. It is the responsibility of the student’s advisor and the student to comply with federal and UAB regulations associated with this research. Documentation of continuous, appropriate approval will be required before degree conferral; all required IRB and/or IACUC approvals must be current at the time final versions of theses or dissertations are submitted to the Graduate School.

Student’s Signature

Dept.

Date

Signature of Student’s Advisor

Dept.

Date

Graduate Program Director

Dept.

Date