

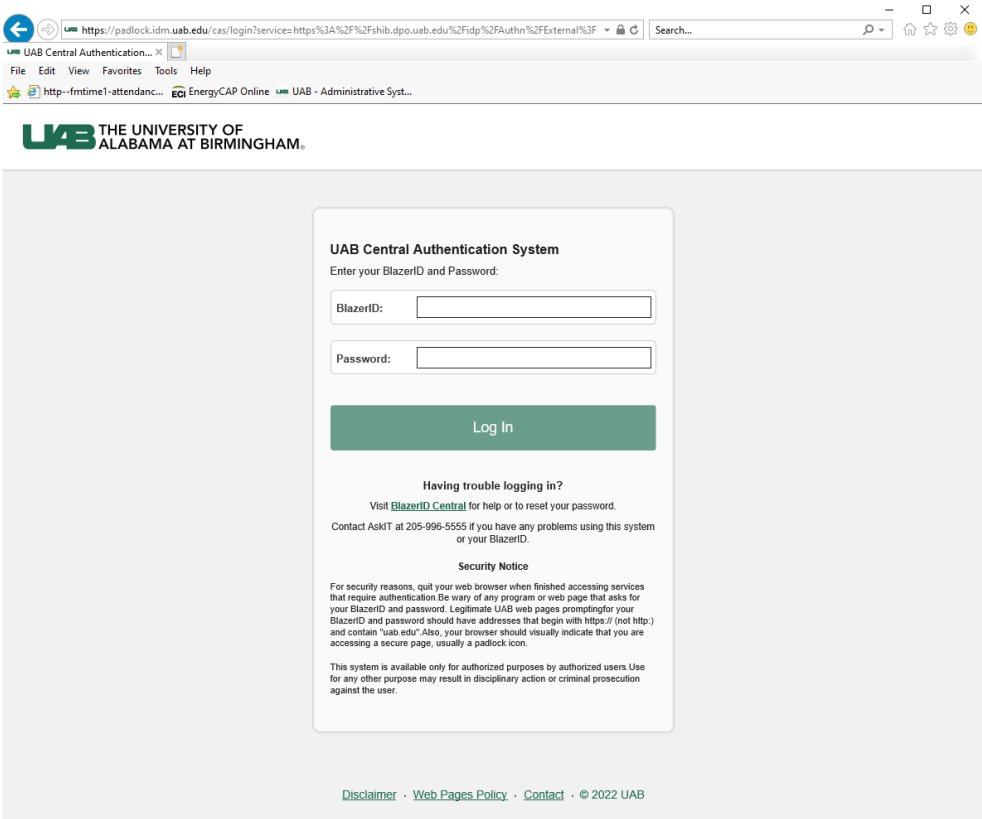


**Login to EHSA by visiting:**

**<https://ehsa.fab.uab.edu/ehsa/>**

# Login

Login to the UAB Central Authentication System.  
You may also be prompted to complete the DUO authentication.



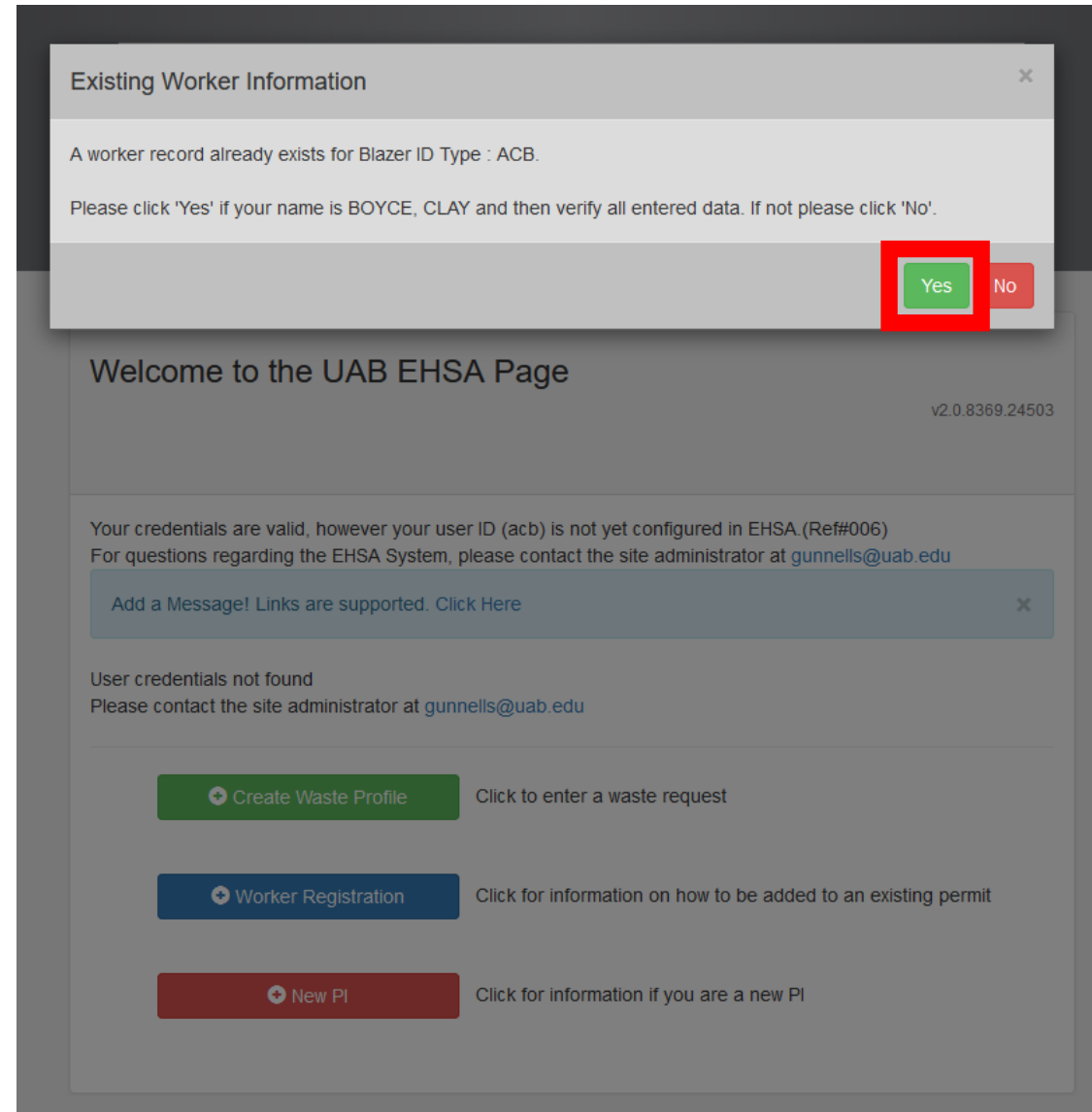
# EHSA

Click on **New PI**

The screenshot shows the UAB EHSA website interface. At the top, the UAB logo and 'THE UNIVERSITY OF ALABAMA AT BIRMINGHAM' are displayed. Below this, a grey header contains the text 'Welcome to the UAB EHSA site' and the version number 'v2.0.8803.27779'. A message states: 'Your credentials are valid, however your user ID (aanisha) is not yet configured in EHSA.(Ref#006) New users: please select an option below. See <https://www.uab.edu/ehs/ehsa/ehsahandbookmain> for instructions.' Three buttons are listed: 'Create Waste Profile' (green), 'Worker Registration' (blue), and 'New PI' (red). The 'New PI' button is highlighted with a red border.

# EHSA – New PI

If EHSA notifies you of an existing worker record for your BlazerID, click **Yes**



# EHSA – New PI

Fill in your information.  
(Items marked with an asterisk\* are required fields)  
Click **Save** at the bottom.

The screenshot shows a web form titled "Worker / User Information" with a close button in the top right corner. A legend indicates that an asterisk (\*) denotes a required field. The form contains the following fields:

- \* Blazer ID: Text input field
- \* First Name: Text input field
- \* Last Name: Text input field
- \* Email Address: Text input field
- \* Phone #: Text input field
- Cell Phone #: Text input field with a placeholder "(XXX)XXX-XXXX"
- Building: Dropdown menu
- Lab: Dropdown menu
- Additional Info: Large text area

At the bottom right of the form, there are two buttons: a green "Save" button and a red "Cancel" button. The "Save" button is highlighted with a red rectangular box.

# EHSA – Worker Registration

EHS will be notified of your request and will reach out to get information about your lab(s) and lab worker(s).

Once your account is set up in EHSA, you will be contacted by EHS.