# Emergencies

#### When an emergency occurs:

In Hospital Locations	
1.	Dial 4-0001.
2.	State your full name.
3.	Give the person a telephone number where you are located.
4.	Inform the person about your location – the building name and room number.
In a Non-Hospital Area	
1.	Call UAB Police – 911 on campus phones or 974-3535 on a cell phone.
2.	Report the nature of the emergency.
3.	Give the location of the emergency
4.	State where you will meet the emergency vehicle.
5.	State how many persons are involved.
6.	Tell them the type and severity of any observed injuries.
7.	Notify others in the area about the nature of the emergency.
8.	Meet the ambulance or fire crews at the place you indicated. Send someone else if you cannot go.
9.	Do not move any injured persons unless they are in danger.
10.	. Keep them warm. Unnecessary movement can severely complicate neck injuries and fractures.

#### **Injuries**

During regular work hours:

- have the supervisor or lab manager fill out an Initial Medical Evaluation Authorization
- send the injured employee to

**The Workplace** (205) 933-5300 1201 11th Ave. South Suite 100 Birmingham, AL 35205

## If Chemicals Have Been Spilled

If chemicals have been spilled on someone:

- 1. Remove the contaminated clothing and get the individual under a safety shower or spigot to wash the affected area thoroughly
- 2. If they have chemicals in their eyes:
  - a. irrigate with plenty of water for at least 15 minutes
  - b. check for and remove contact lenses before irrigation



Contact lenses may be difficult to remove, and the irrigation must not be delayed.

## If Hazardous Chemicals Have Been Ingested

If hazardous chemicals are ingested:

- 1. try to identify the substances involved.
- 2. notify medical staff or the local poison control center at 4-4606.
- 3. never attempt to give anything by mouth to an unconscious person.
- 4. complete an Accident Report as soon as possible after the incident occurred.



An Accident/Injury Report Form should be completed and a copy forwarded to the Department of Risk Management.

For more information about handling emergencies and/or injuries, visit the <u>On-</u> <u>The-Job Injury/Illness Program</u> website. This PDF file on <u>Emergencies</u> on the OH&S website.