- 1. Block access to the area. You should also post a sign alerting others.
- 2. Select an appropriate disinfectant for agent or material that has been spilled and carefully follow the manufacturer's directions.
- 3. Don the appropriate PPE.
- 4. Cover the spill with absorbent materials.
- 5. Pour the disinfectant on the area carefully, starting at the edge and spiraling toward the center of the spill.
- 6. Allow the disinfectant to sit for the manufacturer's required contact time.
  - Keep in mind that a heavy soil load or high protein content may alter a disinfectant's effectiveness.
- 7. Report the incident to the lab manager or PI as soon as possible.
- 8. Remove any glass with tongs or dust pan and broom and place in a sharps container.
- 9. NEVER pick up glass no matter what size with your hands even if you are wearing gloves.
- 10. Place the waste in a biohazard bag.
- 11. Dispose of the bag in biohazard waste.
- 12. Re-clean the surface using the appropriate disinfectant.
- 13. Place all disposable PPE in biohazard waste. Any reusable PPE should be carefully removed and disinfected in an approved manner.
- 14. Wash your hands thoroughly with soap and water!

## Remember, there are three factors associated with proper disinfection:

- Choosing the appropriate disinfectant
- Using the correct concentration of the disinfectant
- Providing adequate contact time

For spills involving a **BSL-3 agent** or **Category A Infectious Substance**, follow your Agent Specific cleanup Standard-Operating-Procedure (SOP).