

# Department of Psychology

## Undergraduate Student Travel Scholarship Application

Updated April 2025

### Submitting an Application

To encourage and reward our undergraduate students who are active in research, the UAB Department of Psychology offers a \$300 travel scholarship to undergraduate students who attend national or international psychology conferences to present their research. Presentations at undergraduate research conferences and state research conferences are not eligible. Students are limited to receiving one travel scholarship per academic year (Fall, Spring, and the subsequent Summer term). Scholarship requests for regional conferences or other training will be considered on a case-by-case basis but require a justification from a Department of Psychology primary faculty member.

To be eligible for a scholarship, the following requirements must be met:

- The student must be currently enrolled and in good academic standing.
- The student must be a psychology major.
- The student must conduct research in the lab of a primary Psychology Department faculty member OR conduct psychology-related research in the lab of a faculty member in another department.
- The student should present his/her work as a poster at the Ost Research Competition in April (encouraged, but not required).

Scholarship applications must be received at least 1 month in advance. Original, completed applications should be submitted to the Department of Psychology Administrative Office, located in Campbell Hall 415. Place the application in an envelope, address it to Morgan Burke, and label it "Undergraduate Student Travel Scholarship Application."

The Psychology Department's Director of Undergraduate Studies will review all applications. Students will typically be notified of the decision within two weeks of the submission. If awarded, the student will be required to sign a scholarship letter.

### Request for Scholarship Payment

Once the trip is completed, submit the following documents to the Department of Psychology Administrative Office, located in Campbell Hall 415. Place the documents in an envelope addressed to Morgan Burke and marked "Undergraduate Student Travel Scholarship". After these items are submitted, you will receive the \$300 scholarship payment.

- Cover page of conference agenda showing conference name and dates
- Program page of conference agenda showing student presentation / copy of poster
- Brief explanation of what you learned and/or your experience presenting

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**APPLICATION – PLEASE PRINT CLEARLY**

Today's Date: \_\_\_\_\_

Name (last, first): \_\_\_\_\_

Student ID Number: B \_ \_ \_ \_ \_

U.S. Mailing Address: \_\_\_\_\_

UAB E-Mail: \_\_\_\_\_

Research Mentor: \_\_\_\_\_

Reason for Request (Use additional pages if necessary): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Brief explanation of how the conference is related to your research subject. Please include dates of the conference. (Use additional pages if necessary): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Applicant's Signature: \_\_\_\_\_

Research Mentor's Signature: \_\_\_\_\_

(By signing this document, you are endorsing this student's application for funds and confirming this is a student of good academic standing.)

**FOR DEPARTMENTAL USE ONLY:**

Date Application Received: \_\_\_\_\_

Undergraduate Director's Approval: \_\_\_\_\_ Date: \_\_\_\_\_